

Houston Heights Learning Academy Computer Policy for Students

Houston Heights Learning Academy is pleased to offer our students computer resources and electronic networks such as the internet. These computer resources are a privilege Not a right. This access will increase learning opportunities allowing students to explore thousands of current information sources from around the world. These resources are used to support educational goals. The school has taken precautions to restrict access to controversial information with the use of filtering software. Although it is impossible to control all materials, the valuable information and interaction available on the worldwide network far outweighs the possibility that users may procure material that is not consistent with school educational goals.

Houston Heights Learning Academy has established the following guidelines for Acceptable Use and asks students and their parent/guardians to read and discuss them before signing the agreement.

Rules of Acceptable Use

General Use

- Students may not use any network account except their own.
- Students are prohibited from changing computer settings and/or configurations.
- Students may not install any software, including but not limited to commercial software, shareware, freeware, or utilities onto school computers or networks.
- Students are not allowed to open computer cases (CPU'S) or mice to make modifications to computers.

Internet/Electronic Communication Use

- Students are expected to understand that electronic communications are not private.
- Network administrators may review electronic communication logs of internet sites visited to verify appropriate use.
- Students are expected to use network etiquette by communicating politely and using appropriate language.
- Students are to only visit internet sites which are appropriate for students and support HHLA's learning objectives.
- Students are to notify teacher immediately if they should encounter any material or electronic communication that is inappropriate.
- Students must **NOT** respond to any electronic message that is inappropriate.
- Students are prohibited from displaying or transmitting obscene messages or pictures.
- Students may not access or download any programs, files or information.

Computer Ethics

- Students are prohibited from using computers and the network that would harm and or harass another person or disrupt the use of others by (hacking, uploading large files, intruding on files, committing any type of physical or electronic vandalism and or theft).

Consequences

- Any infraction of the Students Use policy shall be reported the school's Administration and may result in disciplinary action under the Code of Conduct.